



Local Safeguarding Partnership Audit (LSPA)

Support and Guidance ***2025-2026***

Deadline for the submission of all completed audits is **Monday 13th July 2026**

Contents

Section	Chapter	Pages
1	Background and Introduction	3
2	Completion and submission	4-5
3	Why are we using an online audit tool?	6
4	Accessing the audit	7-10
5	Help guide	11-17
6	Audit questions	18-22

1. Background and Introduction

[Section 175](#) of the [Education Act 2002](#) requires local authorities and the governing bodies of maintained schools and FE colleges to ensure their functions are carried out with a view to safeguarding and promoting children’s welfare. [Section 157](#) and the Independent School Regulations 2003 place the same duties on non-maintained settings.

Nottingham City Schools and Colleges must demonstrate compliance with these statutory duties and with safeguarding guidance. Under the [Nottingham City Safeguarding Children Partnership \(NCSCP\)](#) arrangements, and in line with [Working Together to Safeguard Children 2023](#), all Nottingham City schools, including independent schools, academies, free schools and other educational settings are designated as **relevant agencies** and are being asked to complete an annual Local Safeguarding Partnership Audit (LSPA).

As a relevant agency, it is expected that the city’s educational settings are fully engaged in all safeguarding arrangements led by the NCSCP and continue to fulfil a statutory duty of cooperation with such published arrangements, including where Multi Academy Trusts footprint extends across several local authority areas ([‘Working Together to Safeguard Children’ 2023, p.34](#)).

All settings are therefore being asked to complete the Local Safeguarding Partnership Audit (LSPA), convened by NCSCP under the terms of [Working Together to Safeguard Children 2023](#). This enables them to provide information on how they discharge their duties and help to keep children safe in Nottingham City.

Through each individual setting’s response, we can gain assurance of local safeguarding practice and a better understanding of the wider safeguarding issues across the sector.

For clarity, throughout this information we will use the term ‘school’ which includes the following:

- ‘School’ means: all schools whether maintained, non-maintained or independent schools (including academies, free schools and alternative provision academies), maintained nursery schools [1] and pupil referral units.
- ‘College’ means further education colleges and sixth-form colleges as established under the Further and Higher Education Act 1992 institutions designated as being within the further education sector (2). College also means providers of post-16 Education as set out in the Apprenticeships, Skills, Children and Learning Act 2009 (as amended) (3). 16-19 Academies, Special Post-16 institutions and Independent Training Providers. For colleges, the guidance relates to their responsibilities towards children who are receiving education or training at these institutions.

(KCSIE)

2. Completion and submission

The NCSCP audit process involves two elements:

- a) Annual completion of an online self-audit tool**
- b) Random Sampling- Ten schools will be chosen each year, using a formulaic algorithm for an in-person audit review upon completion of the LSPA**

Annual Completion:

The annual LSPA will open on **Monday 13th April 2026** via an email sent directly to the Headteacher. The completion date for all audits to be submitted is the end of the working day on **Monday 13th July 2026**.

This audit applies to all ‘schools’ and ‘colleges’ (in Nottingham City) as defined by the Department for Education in *Keeping Children Safe in Education*. The audit should be submitted by the Headteacher and completed in collaboration with the Designated Safeguarding Lead (DSL) consulting with all other relevant stakeholders, for example the safeguarding governor and trustees. It is expected practice that the completed audit, along with any action plan be shared with the full governing body/trustees/proprietors, discussed and minuted during the same year of completion. As *Working Together* stipulates, ‘*education providers where required should report their audits to their governing bodies and proprietors to be shared as requested by the LSPs’ (Working Together to Safeguard Children’ 2023, p.34).*

We recommend that KCSIE is at hand whilst completing the audit- [Keeping children safe in education \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/101331/keeping-children-safe-in-education-2019.pdf)

Completion of this audit will be an annual expectation, and schools are encouraged to see this as an opportunity to undertake an annual audit of safeguarding across their setting, identifying any areas that the setting may decide to develop further and be included in wider school development or improvement plans. Completion and submission of the audit is mandatory for all schools.

The online audit tool allows for you to access your audit as often as you like and create an action plan, enabling you to evaluate safeguarding practices in your setting and as a useful tool with Ofsted inspectors.

We have ensured that the audit is easily accessible to reduce the time and resources required to complete it. The audit tool will also inform safeguarding practice development and training needs across Nottingham City to meet local requirements as well as inform future work with wider safeguarding partners.

Once completed and submitted, all audits will be reviewed and analysed. It is possible that, if there are any areas highlighted that require additional support, the Schools and Education Safeguarding Coordinator may contact the school directly. Feedback, trends, and data will be shared at future DSL networks.

This audit tool helps you evidence strengths and good practice within your organisation. Completing it will also allow you to identify areas for development and create an optional action plan to share with stakeholders.

In-person audit

In addition to the online LSPA, once the submission window has closed, the NCSCP randomly sample ten schools using a formulaic algorithm for an in-person audit. This two-hour visit, from the Local Authorities School and Education Safeguarding Coordinator and an Advanced Safeguarding Lead (ADSL), forms part of the wider LSPA process and contributes to the quality assurance reporting to the NCSCP Quality Assurance Subgroup. It also provides an opportunity for focused discussion with your Designated Safeguarding Lead (DSL) and shared learning around key safeguarding themes relevant to your school and local context.

The review will be conducted by the local authorities School and Education Safeguarding Coordinator, and an Advanced Designated Safeguarding Leads (ADSL).

The session will include:

- A review of your school website for policy compliance
- Exploration of the safeguarding culture within your school
- A sample review of safeguarding files
- Discussion of your completed online audit

Following the in-person audit, you will receive a post-visit summary, including any agreed actions. This document should be shared with relevant stakeholders alongside your completed online audit.

3. Why are we using an online audit tool?

It is our aim that this audit process will have a greater impact on the safeguarding practices of schools and colleges as well as the local authority and is an effective way of capturing all responses and gaining the assurances that are required of the local partnership. The online tool will allow for a smoother audit experience and provide flexibility to users to complete over time where required, supporting the creation of a comprehensive action plan that schools can edit, share, and work towards.

Schools

- Provide schools with a comprehensive self-review of their safeguarding practices
- Have the option to produce a safeguarding action plan which will enable schools to identify strengths, areas for development as well as detailing progress made towards addressing identified actions
- The system allows the audit information to be saved at any time and returned to when convenient- we believe that this function is well suited to a busy school/college working environment
- The audit does not need to be completed by one person- schools can provide access to several staff members. Schools have ownership of this
- The audit tool will automatically carry forward some answers from the previous year's audit submission. This allows you to review these answers instead of finding information and answering from scratch.

Local Authority/ NCSCP

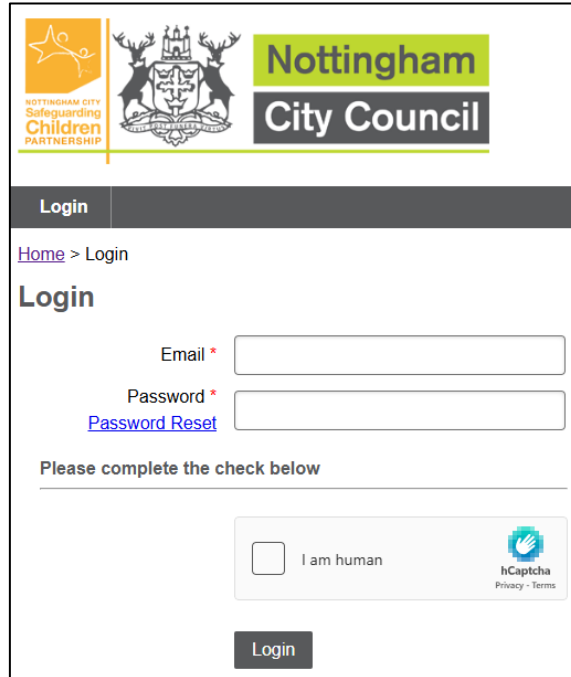
- Provide rich data which the local authority will analyse on a school and district level.
- The data will provide the local authority with more detailed and accurate information and assist them in providing general support and advice to schools and colleges.
- The findings will support the local authority in undertaking school safeguarding visits, undertaking audits as well as responding to Ofsted complaints
- The Schools and Education Safeguarding Officer will analyse the audit information and use data to inform the local training offer, DSL network content and wider support for schools and colleges for the next academic year
- Provide the NCSCP with insight and assurance into the safeguarding arrangements available in schools across the city
- The findings will also form part of an annual report to the Nottingham City Safeguarding Children Partnership

4. Accessing the Audit

Logging onto the LSPA

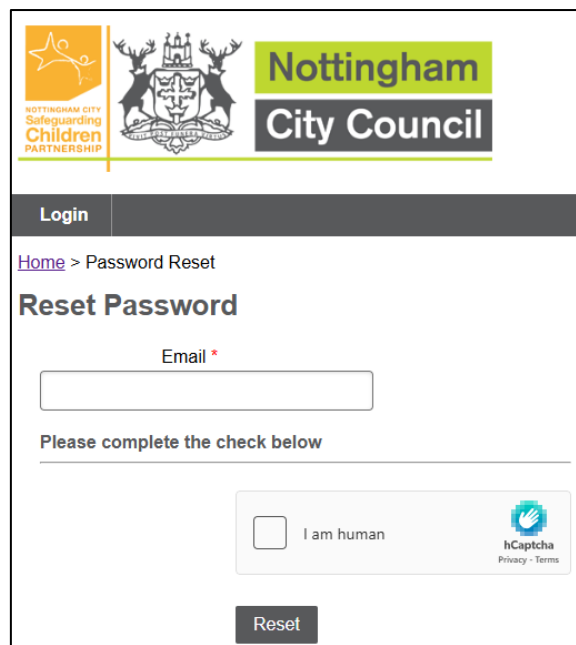
An email containing a username and instructions on how to create a password will be sent to Headteachers directly on **Monday 13th April 2026**

You can enter the LSPA at: <https://ncscp.onlineaudits.org.uk/login>



The screenshot shows the login interface for the Nottingham City Council LSPA. At the top, there are logos for the Nottingham City Safeguarding Children Partnership and Nottingham City Council. Below the logos is a navigation bar with 'Login' selected. The main content area shows a breadcrumb trail 'Home > Login' and the heading 'Login'. There are two input fields: 'Email *' and 'Password *'. A blue link for 'Password Reset' is located below the password field. Below the input fields, there is a section titled 'Please complete the check below' containing an hCaptcha widget with the text 'I am human' and a checkbox. At the bottom of the form is a dark 'Login' button.

If you have forgotten your password, then simply click the Password Reset button where you will be asked to enter your email (see below). You will then receive a link via email to reset your password.

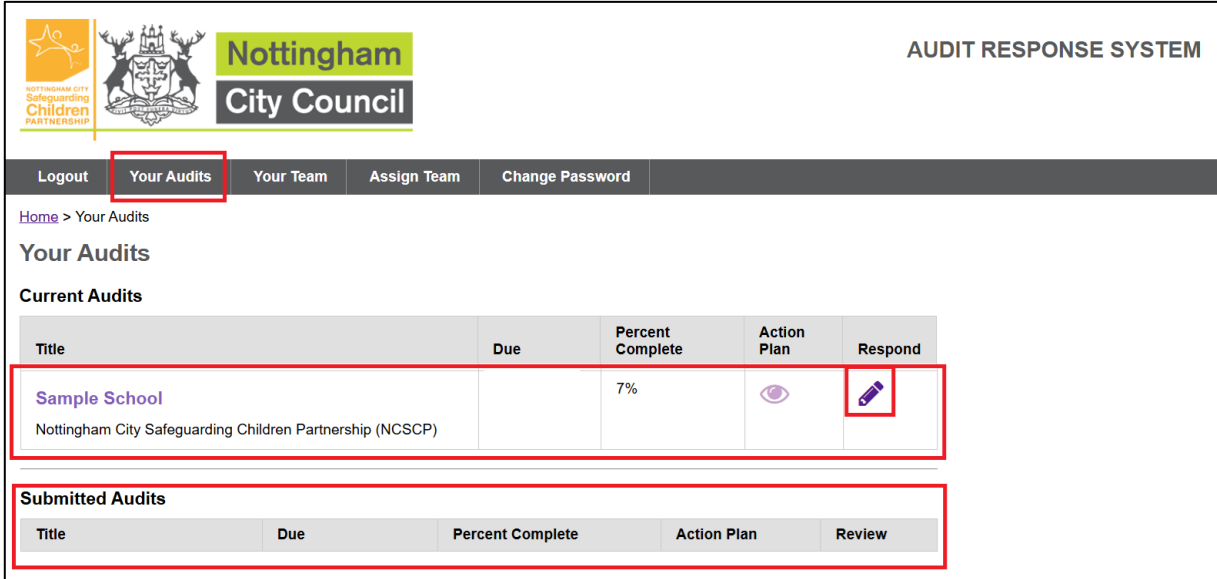


The screenshot shows the password reset interface for the Nottingham City Council LSPA. At the top, there are logos for the Nottingham City Safeguarding Children Partnership and Nottingham City Council. Below the logos is a navigation bar with 'Login' selected. The main content area shows a breadcrumb trail 'Home > Password Reset' and the heading 'Reset Password'. There is one input field: 'Email *'. Below the input field, there is a section titled 'Please complete the check below' containing an hCaptcha widget with the text 'I am human' and a checkbox. At the bottom of the form is a dark 'Reset' button.

Your Audits

In the Current Audit's section, you will be able to see the new LSPA for submission along with the due date, percentage complete, action plan.

In the Submitted Audits section, you can view the date of submission, percentage complete, action plan and review the answers given.



Nottingham City Council AUDIT RESPONSE SYSTEM

Logout **Your Audits** Your Team Assign Team Change Password

[Home](#) > Your Audits

Your Audits

Current Audits

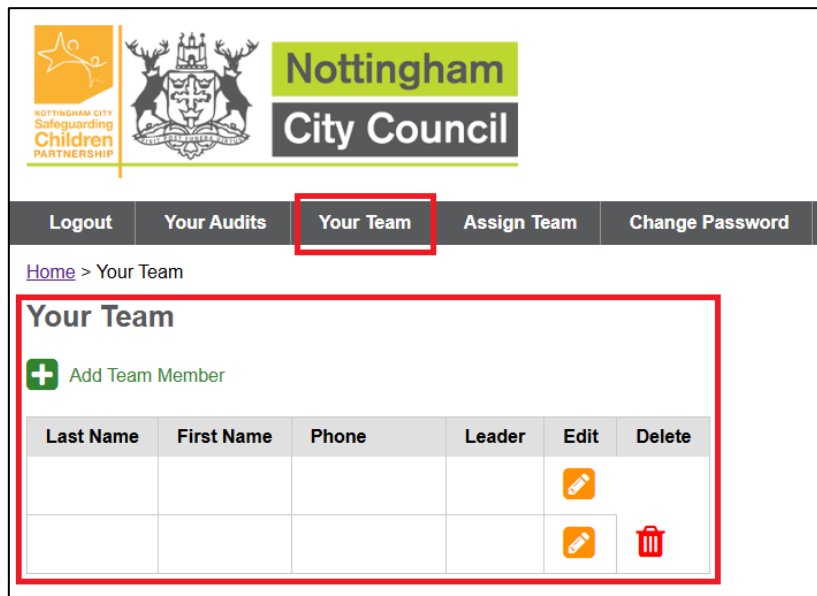
Title	Due	Percent Complete	Action Plan	Respond
Sample School Nottingham City Safeguarding Children Partnership (NCSCP)		7%		

Submitted Audits

Title	Due	Percent Complete	Action Plan	Review
-------	-----	------------------	-------------	--------

Your Team

The Next tab in the 'Your Team



Nottingham City Council

Logout Your Audits **Your Team** Assign Team Change Password

[Home](#) > Your Team

Your Team

Add Team Member

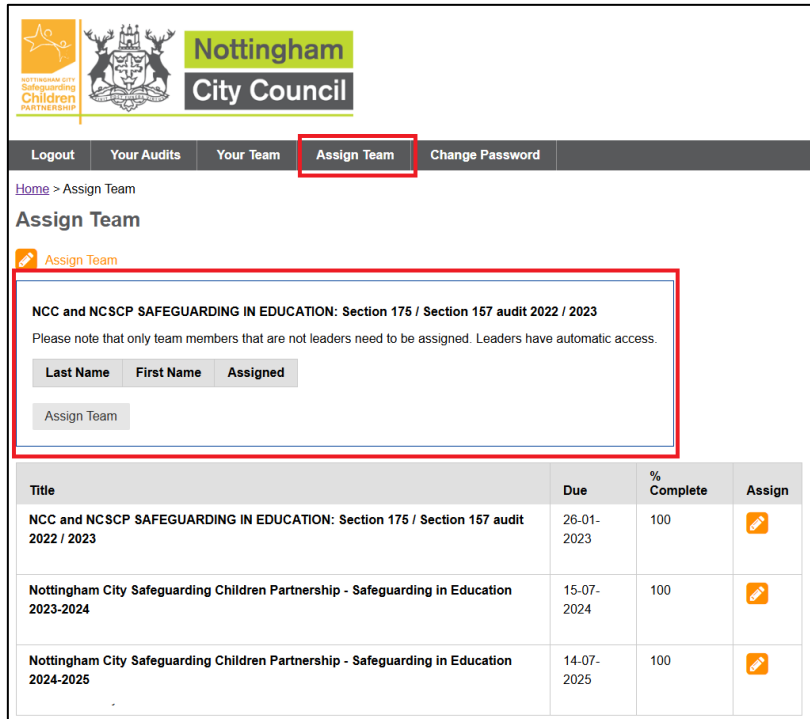
Last Name	First Name	Phone	Leader	Edit	Delete

Here you can see who has access to your LSPA and whether they have full access (Leader) or not. Please fill out as much information as you can including first name, last name and phone numbers where possible.

Please can we ask Headteachers to annually check the additional users that they have allocated access, and where staff may have left or no longer require access, that these staff are removed

Assign Team


The next tab is Assign Team



Logout Your Audits Your Team **Assign Team** Change Password




Home > Assign Team

Assign Team

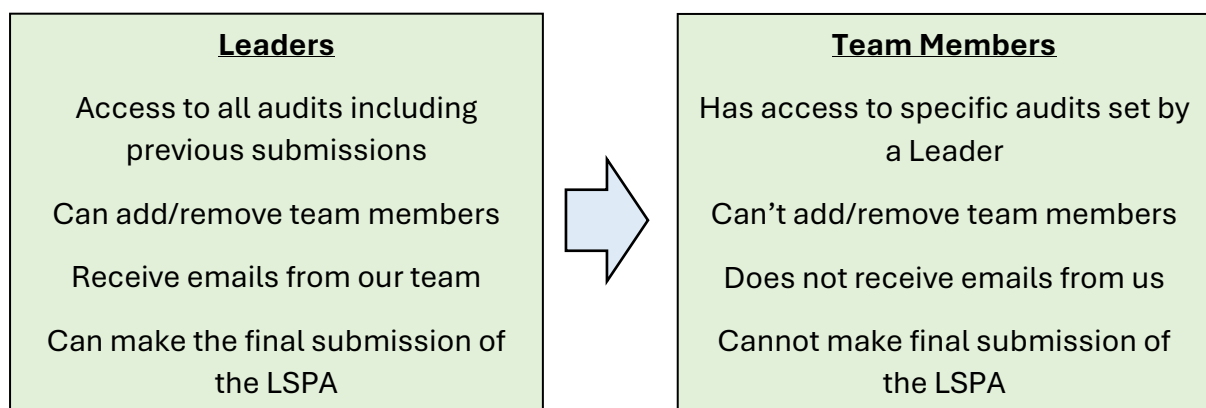
 Assign Team

NCC and NCSCP SAFEGUARDING IN EDUCATION: Section 175 / Section 157 audit 2022 / 2023
Please note that only team members that are not leaders need to be assigned. Leaders have automatic access.

Last Name	First Name	Assigned
<input type="button" value="Assign Team"/>		

Title	Due	% Complete	Assign
NCC and NCSCP SAFEGUARDING IN EDUCATION: Section 175 / Section 157 audit 2022 / 2023	26-01-2023	100	
Nottingham City Safeguarding Children Partnership - Safeguarding in Education 2023-2024	15-07-2024	100	
Nottingham City Safeguarding Children Partnership - Safeguarding in Education 2024-2025	14-07-2025	100	

Within this tab, you can assign members created in the 'Your Team' section to different LSPA submissions. These are split into two types, Leaders and Team Members:



Change Password

If you are logged in but would like to change your password, then go to the change password section



The screenshot shows the Nottingham City Council website interface. At the top left, there are logos for the Nottingham City Safeguarding Children Partnership and the Nottingham City Council. A navigation menu includes 'Logout', 'Your Audits', 'Your Team', 'Assign Team', and 'Change Password', with the latter highlighted in a red box. Below the menu, the breadcrumb 'Home > Change Password' is visible. The main content area is titled 'Change Password' and contains three input fields: 'Current Password *', 'Password *', and 'Confirm Password *'. A 'Change' button is located at the bottom of the form, which is also highlighted with a red box.

Phew

As we use *Phew* to host our audit platform, we share users names, job roles and professional email contacts with them to provide each user with a username and password.

This limited personal data is shared with the online platform provider on an annual basis for the purposes of the LSPA task only

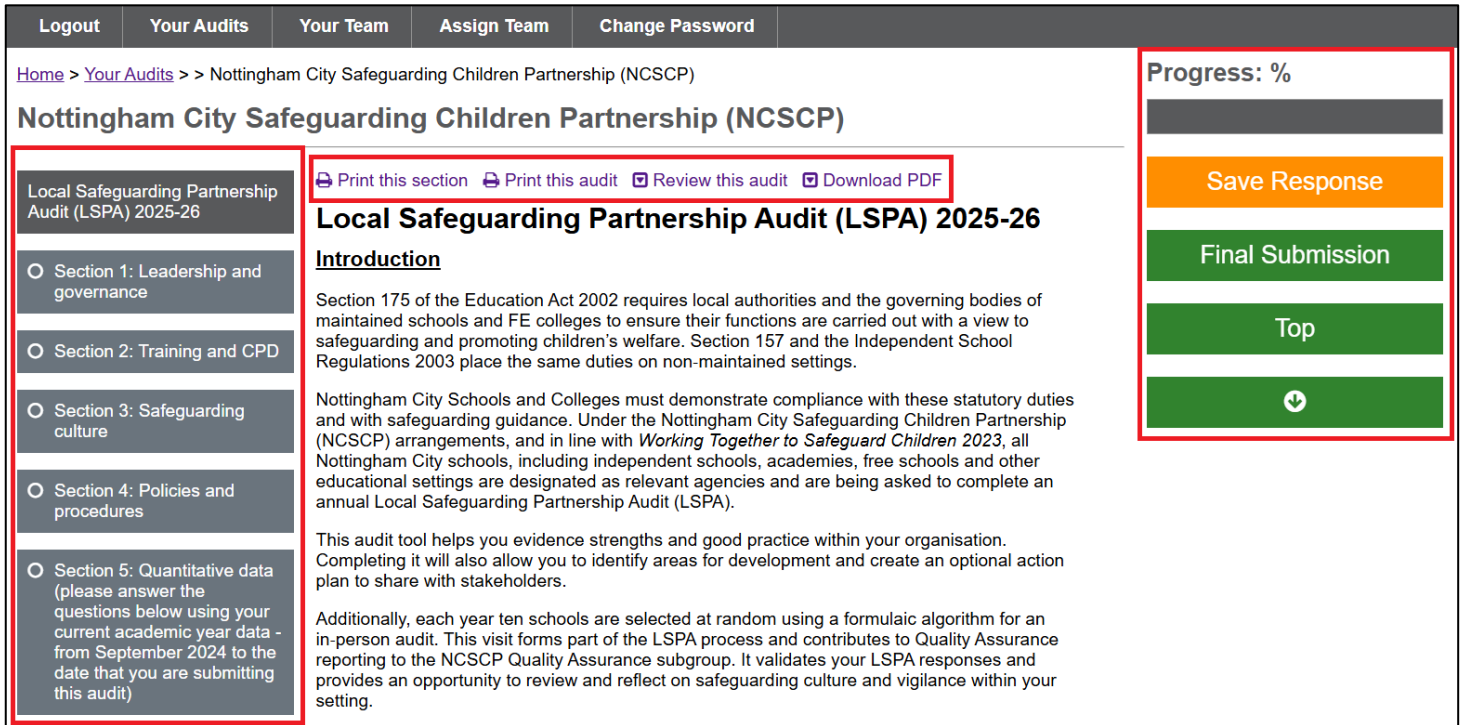
You can find out more about Phew here: <https://www.phew.org.uk/>



5. Help Guide

We recommend using a PC or laptop to complete the audit. If you do use a smartphone the grey bars will appear at the bottom of your screen.

Once logged in you will reach this page:



The screenshot displays the following elements:

- Navigation Menu (Left):** Local Safeguarding Partnership Audit (LSPA) 2025-26, Section 1: Leadership and governance, Section 2: Training and CPD, Section 3: Safeguarding culture, Section 4: Policies and procedures, Section 5: Quantitative data (please answer the questions below using your current academic year data - from September 2024 to the date that you are submitting this audit).
- Central Content Area:**
 - Buttons: Print this section, Print this audit, Review this audit, Download PDF
 - Local Safeguarding Partnership Audit (LSPA) 2025-26**
 - Introduction**
 - Text: Section 175 of the Education Act 2002 requires local authorities and the governing bodies of maintained schools and FE colleges to ensure their functions are carried out with a view to safeguarding and promoting children's welfare. Section 157 and the Independent School Regulations 2003 place the same duties on non-maintained settings.
 - Text: Nottingham City Schools and Colleges must demonstrate compliance with these statutory duties and with safeguarding guidance. Under the Nottingham City Safeguarding Children Partnership (NCSCP) arrangements, and in line with *Working Together to Safeguard Children 2023*, all Nottingham City schools, including independent schools, academies, free schools and other educational settings are designated as relevant agencies and are being asked to complete an annual Local Safeguarding Partnership Audit (LSPA).
 - Text: This audit tool helps you evidence strengths and good practice within your organisation. Completing it will also allow you to identify areas for development and create an optional action plan to share with stakeholders.
 - Text: Additionally, each year ten schools are selected at random using a formulaic algorithm for an in-person audit. This visit forms part of the LSPA process and contributes to Quality Assurance reporting to the NCSCP Quality Assurance subgroup. It validates your LSPA responses and provides an opportunity to review and reflect on safeguarding culture and vigilance within your setting.
- Right-Hand Sidebar:**
 - Progress: %
 - Save Response (orange button)
 - Final Submission (green button)
 - Top (green button)
 - Down arrow (green button)

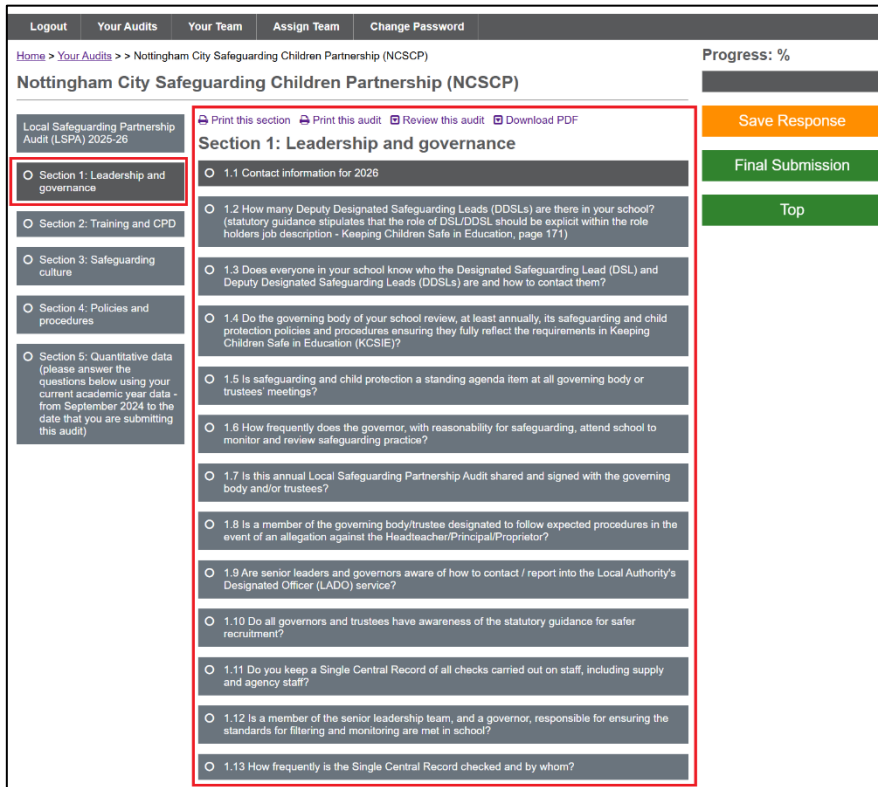
From this page you can see the following.

- Question sections on the left in the grey boxes
- The Introduction in the middle. Scroll down to see sections entitled: *Support & Guidance, Getting Started, Answer Descriptors, Section 5: Quantitative Data, Action Plan, Previous LSPA Answers, Questions?*
- The ability to print section you are working on or the entire LSPA, review the LSPA or download PDF in the middle.

On the right-hand side, you will the progress bar and below three buttons.

1. Save Response button (orange) saves whatever information you have put in up to that point
2. Final Submission button (green) is for when you have completed every single question and are ready to submit your response
3. Top button (green) will take you back to the top of the current page you are on.

To begin to complete the LSPA simply click on one of the grey coloured bars on the left-hand side of your screen (Section 1, Section 2 etc) - this will then open all of the questions for that section.



Logout Your Audits Your Team Assign Team Change Password

Home > Your Audits >> Nottingham City Safeguarding Children Partnership (NCSCP) Progress: %

Nottingham City Safeguarding Children Partnership (NCSCP)

Local Safeguarding Partnership Audit (LSPA) 2025-26

Print this section Print this audit Review this audit Download PDF

Save Response

Final Submission

Top

Section 1: Leadership and governance

- Section 1: Leadership and governance
- Section 2: Training and CPD
- Section 3: Safeguarding culture
- Section 4: Policies and procedures
- Section 5: Quantitative data (please answer the questions below using your current academic year data - from September 2024 to the date that you are submitting this audit)

1.1 Contact information for 2026

1.2 How many Deputy Designated Safeguarding Leads (DDSLs) are there in your school? (statutory guidance stipulates that the role of DSL/DDSL should be explicit within the role holders job description - Keeping Children Safe in Education, page 171)

1.3 Does everyone in your school know who the Designated Safeguarding Lead (DSL) and Deputy Designated Safeguarding Leads (DDSLs) are and how to contact them?

1.4 Do the governing body of your school review, at least annually, its safeguarding and child protection policies and procedures ensuring they fully reflect the requirements in Keeping Children Safe in Education (KCSIE)?

1.5 Is safeguarding and child protection a standing agenda item at all governing body or trustees' meetings?

1.6 How frequently does the governor, with responsibility for safeguarding, attend school to monitor and review safeguarding practice?

1.7 Is this annual Local Safeguarding Partnership Audit shared and signed with the governing body and/or trustees?

1.8 Is a member of the governing body/trustee designated to follow expected procedures in the event of an allegation against the Headteacher/Principal/Proprietor?

1.9 Are senior leaders and governors aware of how to contact / report into the Local Authority's Designated Officer (LADO) service?

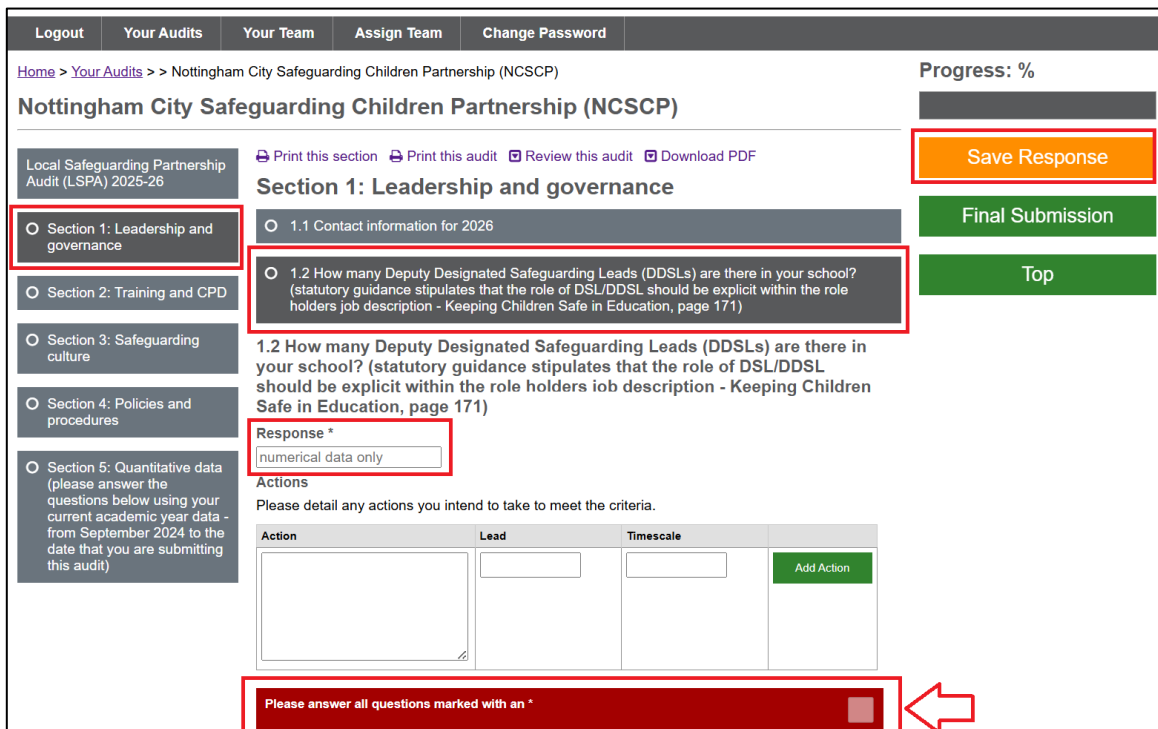
1.10 Do all governors and trustees have awareness of the statutory guidance for safer recruitment?

1.11 Do you keep a Single Central Record of all checks carried out on staff, including supply and agency staff?

1.12 Is a member of the senior leadership team, and a governor, responsible for ensuring the standards for filtering and monitoring are met in school?

1.13 How frequently is the Single Central Record checked and by whom?

There are a range of answer types within the LSPA such as numerical, text and multiple choice. Below you can see Question 1.2 requires a numerical response.



Logout Your Audits Your Team Assign Team Change Password

Home > Your Audits >> Nottingham City Safeguarding Children Partnership (NCSCP) Progress: %

Nottingham City Safeguarding Children Partnership (NCSCP)

Local Safeguarding Partnership Audit (LSPA) 2025-26

Print this section Print this audit Review this audit Download PDF

Save Response

Final Submission

Top

Section 1: Leadership and governance

- Section 1: Leadership and governance
- Section 2: Training and CPD
- Section 3: Safeguarding culture
- Section 4: Policies and procedures
- Section 5: Quantitative data (please answer the questions below using your current academic year data - from September 2024 to the date that you are submitting this audit)

1.1 Contact information for 2026

1.2 How many Deputy Designated Safeguarding Leads (DDSLs) are there in your school? (statutory guidance stipulates that the role of DSL/DDSL should be explicit within the role holders job description - Keeping Children Safe in Education, page 171)

1.2 How many Deputy Designated Safeguarding Leads (DDSLs) are there in your school? (statutory guidance stipulates that the role of DSL/DDSL should be explicit within the role holders job description - Keeping Children Safe in Education, page 171)

Response *

numerical data only

Actions

Please detail any actions you intend to take to meet the criteria.

Action	Lead	Timescale	
			Add Action

Please answer all questions marked with an *

To complete a question, you must have entered a valid response type – in this instance a numerical digit.

The process of the mandatory bar at the bottom is as follows

Not entered valid response type:

Please answer all questions marked with an *



Entered valid response type but not ticked complete box:

Click the box to mark this question as completed. An audit can only be submitted once all questions have been marked as completed.



Entered valid response type and ticked complete box:

Click the box to mark this question as completed. An audit can only be submitted once all questions have been marked as completed.



Click 'Save Response' and you are ready to move on*

Save Response

*You **do not** need to press the 'Save Response' button after completing each question. However, please make sure you click it before leaving the page so that your progress is saved.

Furthermore, there is **no limit** to how many questions you can complete before saving.

You can finish an entire section and then save or complete a section in smaller parts and save as you go - the choice is yours. As long as you remember to save your progress before navigating away from the page then everything will be kept for the next time you login to continue.

Answer Types

For most questions, the response needed is will be: Yes, Work Required or No

Please use the descriptors below when answering questions of this type within the LSPA.

Yes	All processes in place to meet this standard well-rehearsed and embedded within the setting, all appropriate staff aware.
Work Required	Work underway to embed this standard. Further actions to be included on action plan and evidence of work already carried out to be supplied.
No	New process, and staff awareness not yet raised. Further actions to be included on action plan.

Another example of an answer type is Matrix – this is when a question opens an answer sheet where multiple answers must be given to continue. The LSPA opens with this with question 1.1, concerning contact information to open the answer sheet simply press the ‘Open Answer Sheet’ button.

Nottingham City Safeguarding Children Partnership (NCSCP)

Local Safeguarding Partnership Audit (LSPA) 2025-26

[Print this section](#)
[Print this audit](#)
[Review this audit](#)
[Download PDF](#)

Save Response

Section 1: Leadership and governance

1.1 Contact information for 2026

Final Submission

Section 2: Training and CPD

Section 3: Safeguarding culture

Top

Section 4: Policies and procedures

Section 5: Quantitative data (please answer the questions below using your current academic year data - from September 2024 to the date that you are submitting this audit)

Section 1: Leadership and governance

1.1 Contact information for 2026

Actions

Please detail any actions you intend to take to meet the criteria.

Action	Lead	Timescale	
	<input type="text"/>	<input type="text"/>	Add Action

Open Answer Sheet *

Please answer all questions marked with an *
^

Once you have opened the Matrix question you will be presented with this screen

1.1 Contact information for 2026	
1.1a Name of person completing this audit?	<input type="text"/>
1.1b Position of person completing this audit?	<input type="text"/>
1.1c Chair of Governing Body's name?	<input type="text"/>
1.1d Safeguarding Governor's name?	<input type="text"/>
1.1e Designated Safeguarding Lead's name? (statutory guidance stipulates that the role of DSL/DDSL should be explicit within the role holders job description - KCSIE, page 171)	<input type="text"/>

Save Response

Fill out the answer boxes and click 'Save Response' to close the Matrix options.

Section 5: Quantitative Data

In this section, use your current academic years data up until the point of your LSPA submission **(from September 2025 - to the point of you submitting the audit)**

Previous LSPA Answers

Where possible, some questions from the previous year's audit have been carried over automatically for you for ease of completion of this year's audit. However, **please check** that all these responses are still accurate before submission.

Action Plan

All questions have the option to create an 'action' with the ability to further identify a lead professional responsible and timescale in which to address the action.

The action box is optional, but recommended to support your internal review of safeguarding, feeding into your improvement plans and wider school development with key stakeholders such as your safeguarding governor.

Nottingham City Safeguarding Children Partnership (NCSCP)

Local Safeguarding Partnership Audit (LSPA) 2025-26

[Print this section](#) [Print this audit](#) [Review this audit](#) [Download PDF](#)

Section 1: Leadership and governance

Section 1: Leadership and governance

Section 2: Training and CPD

Section 3: Safeguarding culture

Section 4: Policies and procedures

Section 5: Quantitative data (please answer the questions below using your current academic year data - from September 2024 to the date that you are submitting this audit)

1.1 Contact information for 2026

1.2 How many Deputy Designated Safeguarding Leads (DDSLs) are there in your school? (statutory guidance stipulates that the role of DSL/DDSL should be explicit within the role holders job description - Keeping Children Safe in Education, page 171)

1.2 How many Deputy Designated Safeguarding Leads (DDSLs) are there in your school? (statutory guidance stipulates that the role of DSL/DDSL should be explicit within the role holders job description - Keeping Children Safe in Education, page 171) - [Edit Question](#)

Response *

Actions

Please detail any actions you intend to take to meet the criteria.

Action	Lead	Timescale	
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	Add Action

Please answer all questions marked with an *

Save Response

Final Submission

Top

- If *action boxes* are used, the software will automatically create an *action plan* for you which can be printed separately to your completed audit. This *action plan* can be used as an internal tool for strengthening school's safeguarding practices. *The action plan* is for your own use only and will not be accessed or monitored by anyone else.
- In the *action box*, you will be asked to insert a *lead* and *timescale*. The *lead* is the lead contact responsible for this action and the *timescale* is when you are aiming to complete this action.
- Any text that is entered into the *evidence box* will not form part of your *action plan*. The *evidence box* is simply there to act as a note taking function.

Submitting your LSPA

For the audit to be completed, all the checkboxes need to be ticked thereby ensuring all questions are fully answered.

Click the box to mark this question as completed. An audit can only be submitted once all questions have been marked as completed.



Then you will need to click on the '*Final Submission*' button, on the right-hand side of the screen. If all sections and questions are completed your audit will be submitted.

Final Submission

Still looking for further information?

Email us at safeguardineducation@nottinghamcity.gov.uk and we will be able to give further clarification on any questions.

6. Audit questions

Below is a list of the questions included in the LSPA. We have included these in this document purely for reference as we appreciate some of you may like to see these in advance so you can be fully prepared when completing the online audit.

Nottingham City Safeguarding Children Partnership (NCSCP)	
Local Safeguarding Partnership Audit (LSPA) 2025-26	Print this section Print this audit Review this audit Download PDF
<input type="radio"/> Section 1: Leadership and governance	Section 1: Leadership and governance
<input type="radio"/> Section 2: Training and CPD	<input type="radio"/> 1.1 Contact information for 2026
<input type="radio"/> Section 3: Safeguarding culture	<input type="radio"/> 1.2 How many Deputy Designated Safeguarding Leads (DDSLs) are there in your school? (statutory guidance stipulates that the role of DSL/DDSL should be explicit within the role holders job description - Keeping Children Safe in Education, page 171)
<input type="radio"/> Section 4: Policies and procedures	<input type="radio"/> 1.3 Does everyone in your school know who the Designated Safeguarding Lead (DSL) and Deputy Designated Safeguarding Leads (DDSLs) are and how to contact them?
<input type="radio"/> Section 5: Quantitative data (please answer the questions below using your current academic year data - from September 2024 to the date that you are submitting this audit)	<input type="radio"/> 1.4 Do the governing body of your school review, at least annually, its safeguarding and child protection policies and procedures ensuring they fully reflect the requirements in Keeping Children Safe in Education (KCSIE)?
	<input type="radio"/> 1.5 Is safeguarding and child protection a standing agenda item at all governing body or trustees' meetings?
	<input type="radio"/> 1.6 How frequently does the governor, with responsibility for safeguarding, attend school to monitor and review safeguarding practice?
	<input type="radio"/> 1.7 Is this annual Local Safeguarding Partnership Audit shared and signed with the governing body and/or trustees?
	<input type="radio"/> 1.8 Is a member of the governing body/trustee designated to follow expected procedures in the event of an allegation against the Headteacher/Principal/Proprietor?
	<input type="radio"/> 1.9 Are senior leaders and governors aware of how to contact / report into the Local Authority's Designated Officer (LADO) service?
	<input type="radio"/> 1.10 Do all governors and trustees have awareness of the statutory guidance for safer recruitment?
	<input type="radio"/> 1.11 Do you keep a Single Central Record of all checks carried out on staff, including supply and agency staff?
	<input type="radio"/> 1.12 Is a member of the senior leadership team, and a governor, responsible for ensuring the standards for filtering and monitoring are met in school?
	<input type="radio"/> 1.13 How frequently is the Single Central Record checked and by whom?

Save Response

Final Submission

Top

Nottingham City Safeguarding Children Partnership (NCSCP)

Local Safeguarding Partnership
Audit (LSPA) 2025-26

[Print this section](#) [Print this audit](#) [Review this audit](#) [Download PDF](#)

Section 2: Training and CPD

Section 1: Leadership and governance

2.1 Do all new staff receive training on safeguarding procedures including a focus on filtering and monitoring within their induction?

Section 2: Training and CPD

2.2 How is the majority of your whole school staff safeguarding training delivered across the year?

Section 3: Safeguarding culture

2.3 How often is full safeguarding and child protection training refreshed after induction for all staff?

Section 4: Policies and procedures

2.4 How is your staff safeguarding training register recorded (including governors)?

Section 5: Quantitative data (please answer the questions below using your current academic year data - from September 2024 to the date that you are submitting this audit)

2.5 How do you ensure that all staff have read at least Part 1 of Keeping Children Safe in Education (KCSIE) and your safeguarding and child protection policy?

2.6 Have those involved with the recruitment and employment of staff (including governors) received appropriate safer recruitment training ?

2.7 How do you measure that staff have understood their safeguarding responsibilities according to Keeping Children Safe in Education (KCSIE) ?

2.8 Are the Designated Safeguarding Leads (DSL) and Deputy Designated Safeguarding Leads (DDSLs) trained and supported to enable them to carry out their role?

2.9 How is your Designated Safeguarding Lead (DSL) and Deputy Designated Safeguarding Leads (DDSLs) training updated?

2.10 Have all your governors or trustees undertaken safeguarding training to ensure they have the knowledge and information needed to carry out their responsibilities? Including reading the most up to date version of Keeping Children Safe in Education (KCSIE)?

2.11 Do the governing body ensure that the appropriate level, and frequency, of safeguarding training is undertaken by all members of staff?

2.12 What approaches to reasonable force are used in your school, and how are these recorded and monitored?

2.13 Is there any specific training that you would like to see offered by the Nottingham City Safeguarding Children Partnership (NCSCP)?

Save Response

Final Submission

Top

Nottingham City Safeguarding Children Partnership (NCSCP)

Local Safeguarding Partnership
Audit (LSPA) 2025-26

[Print this section](#) [Print this audit](#) [Review this audit](#) [Download PDF](#)

Section 3: Safeguarding culture

Section 1: Leadership and governance

3.1 How does your school ensure that it is meeting the Early Years Foundation Stage (EYFS) requirements around safer eating and changing?

Section 2: Training and CPD

3.2 How do you ensure your school community understands and responds to certain practices linked to culture and beliefs that may place children at risk of abuse and discrimination?

Section 3: Safeguarding culture

3.3 Are you delivering robust safeguarding education through timetabled PHSE lessons, that are in line with statutory Relationships & Sex Education (RSE) requirements and is tailored to meet the needs of pupils in your setting and local context?

Section 4: Policies and procedures

3.4 Is your school's safeguarding education inclusive, accessible and relevant for all children, including those who may have increased vulnerabilities and protected characteristics?

Section 5: Quantitative data (please answer the questions below using your current academic year data - from September 2024 to the date that you are submitting this audit)

3.5 Do you have a clear attendance policy and procedure that is followed when a child's absence causes concern?

3.6 How does your school actively capture the voice of children?

3.7 How is student voice informing your safeguarding practice?

3.8 How do you know children feel safe in school?

3.9 How do you know children know which adults to approach if they have any concerns?

3.10 How do you know if your school's pastoral support system is effective?

3.11 Do you actively promote services such as Childline and NottAlone for children who want confidential support and/or who feel unable to talk to adults in school?

3.12 Do you have a Mental Health First Aider (MHFA) that informs strategic and operational functions?

3.13 How do you proactively build good relationships with parents and carers, helping them build an understanding of safeguarding and child protection issues and work together in the best interests of every child?

3.14 Do all relevant staff understand how to engage with other agencies to meet child and families needs?

3.15 How do you identify children considered 'vulnerable' and those with additional and multiple disadvantage and how are the needs of these children being met?

3.16 Do you have a policy and procedure for supporting children with continence issues and provide intimate care as appropriate?

3.17 Do relevant staff understand how to identify, support and protect any unaccompanied asylum seeking children in your school?

3.18 How does your school take steps to safeguard children who are excluded from school?

3.19 What early help support is being offered to those persistently absent (PA) and severely absent (SA) children and their families?

Save Response

Final Submission

Top

Nottingham City Safeguarding Children Partnership (NCSCP)

Local Safeguarding Partnership
Audit (LSPA) 2025-26

[Print this section](#) [Print this audit](#) [Review this audit](#) [Download PDF](#)

Section 4: Policies and procedures

Section 1: Leadership and governance

Section 2: Training and CPD

Section 3: Safeguarding culture

Section 4: Policies and procedures

Section 5: Quantitative data (please answer the questions below using your current academic year data - from September 2024 to the date that you are submitting this audit)

4.1 Policies and Procedures

4.2 Has your school's Safeguarding and Child Protection policy been shared with all staff?

4.3 Do parents, carers and children know about and understand your safeguarding and child protection policy and procedures?

4.4 Does everyone in your school know how to recognise the signs of abuse and neglect?

4.5 Does everyone in your school know how to respond to a direct disclosure of abuse or neglect?

4.6 Does your school have measures in place to prevent and respond to all forms of child on child abuse, inside and outside of school?

4.7 Does your school have appropriate measures in place to identify and protect children at risk of differing forms of exploitation?

4.8 Does everyone in your school know what to do if they find inappropriate or harmful content on a school computer or device?

4.9 Do you have robust safeguarding policies and risk assessments in place to ensure that those at risk of radicalisation are identified and appropriate support is provided?

4.10 Do you make sure all visitors to the school know how to report concerns about a child's welfare?

4.11 Do you put appropriate measures in place to make sure that any adults visiting the school are suitable to do so?

4.12 Does your school have a code of conduct for staff and volunteers that everyone has read and understood?

4.13 Does everyone in your school know what to do if they are concerned about the behaviour of another adult in school?

4.14 Does your school have policies and procedures in place that clearly set out how you will recruit staff and volunteers, and what steps you will take to check they are suitable to work with children?

4.15 Does your Designated Safeguarding Lead (DSL) and Deputy Designated Safeguarding Leads (DDSLs) have a good working knowledge of local safeguarding arrangements and multi-agency safeguarding and child protection procedures?

4.16 Where the school's premises are used by independent services outside of the normal hours, are assurances gained that the services have appropriate safeguarding policies and procedures in place through your own Lettings Policy and/or Service Level Agreement?

4.17 Does your procedure for responding to complaints include clear instructions on what to do if a safeguarding or child protection concern is raised?

4.18 What system do you use to record and store safeguarding information?

4.19 Are there effective online monitoring systems in place that meet the safeguarding needs of your school?

4.20 Do all staff, including the Designated Safeguarding Lead (DSL) and Deputy Designated Safeguarding Leads (DDSLs), understand how filtering and monitoring works to safeguarding children in your setting?

4.21 What online filtering and monitoring systems do you use?

Save Response

Final Submission

Top

Nottingham City Safeguarding Children Partnership (NCSCP)

Local Safeguarding Partnership
Audit (LSPA) 2025-26

Section 1: Leadership and
governance

Section 2: Training and CPD

Section 3: Safeguarding
culture

Section 4: Policies and
procedures

Section 5: Quantitative data
(please answer the
questions below using your
current academic year data -
from September 2024 to the
date that you are submitting
this audit)

[Print this section](#) [Print this audit](#) [Review this audit](#) [Download PDF](#)

Section 5: Quantitative data (please answer the questions below using your current academic year data - from September 2024 to the date that you are submitting this audit)

5.1 Quantitative data

5.2 Do you have a named attachment lead?

5.3 Have you completed whole school attachment/trauma training?

5.4 How many children are on a part time timetable?

5.5 How many children do you have that are persistently absent (10% absence and above)?

5.6 How many children do you have that are severely absent (50% and above)?

5.7 How many children have an education, health and care plan (EHCP)?

5.8 Number of Domestic Abuse Notification received (Operation Encompass)?

5.9 Number of privately fostered children on roll?

5.10 Number of children reported to the Local Authority as 'missing from education'

5.11 How many concerns were about extended planned absence linked to the above question?

5.12 Number of children previously on roll, currently receiving Elective Home Education?

5.13 How many possible or actual cases of female genital mutilation (FGM) have you dealt with?

5.14 How many female genital mutilation (FGM) incidences have resulted in you making a referral to City MASH and/or contacting the police?

5.15 How many matters have you dealt with which raised concerns about potential radicalisation (whether or not you made a referral)?

5.16 How many hate incidences (homophobic, racist, sexist) have you dealt with?

5.17 How many incidences have you had where a child has been in possession of a knife / weapon on site?

5.18 How many incidents involving substance use have you dealt with?

5.19 How many incidents of child on child abuse have you dealt with?

5.20 How many incidents of harmful sexual behaviour have you dealt with?

5.21 How many incidents of exploitation have you dealt with?

Save Response

Final Submission

Top